

## National Institute of Disaster Management (Ministry of Home Affairs)

5 B, Indraprastha Estate, Ring Road New Delhi-110002

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	**************************************		NIDM/Printing./Quotation/2011-12
			August 31, 2012
		Quotation	

Sir/ Madam,

Sub.: NIDM Training Programmes: Procurement of printed NIDM Pocket folder

NIDM invites sealed quotations for supply of 2000 quantity of printed NIDM pocket folder with following specifications:

- 1. Size: 12.5"x9"
- 2. 300gsm imported Art Card
- 3. Multi colour printing
- 4. Lamination
- 5. Creasing and Pocket Pasting
- 6. Layout & Designing charges, if any, should be mentioned separately
- 7. Taxes, if any, should be mentioned separately
- 8. Unit cost of the folder should be mentioned in the quotation

The sample of pocket folder may be seen at NIDM. Sealed quotations should be addressed to Executive Director, National institute of Disaster Management, IIPA Campus, IP Estate, Mahatma Gandhi Road, New Delhi-110002 and must bear 'Quotation for Pocket Folder' at the top. It should be posted/ couriered so as to reach the office on or before 10.09.2012 (before 5 p.m.). Quotations shall be opened at 03.00 p.m. on 11.09.2012 at Institute's building. You are also requested to nominate your representative (only one) to be present at the time of opening of quotations.

Yours truely

(K. J. Anandha Kumar) Associate Professor